

Academic and Governance Services

Restricted Minutes

Appointments and Governance Committee

19/10 A meeting of the Appointments and Governance Committee was held in Committee Room 2, Whiteknights House on Tuesday 11 June 2019 at 12.00 pm.

Present:

The President of Council (Dr P.R. Preston) (Chair)

The Vice-Chancellor

Professor Gavin Brooks

Professor Simon Chandler-Wilde

Vice-President, Mr Robin Evans

Vice-Chancellor, Mr P. R. Preston (Chair)

19/11 The Minutes (19/01-19/09) of the meetings held on 29 January 2019 were approved.

Arising on the Minutes:

Minute 19/06 Membership of the Council

Appointment of the Deputy Vice-Chancellor

To note that the Council had agreed via circulation that Professor Brooks be appointed Deputy Vice-Chancellor to 31 July 2020.

Matters for Report

19/12 Reports of Committees of Selection (Item 2)

There were no Committee of Selection Reports on this occasion.

19/13 Report of the University Executive Board (Item 3)

The Committee received and noted a report of the University Executive Board.

In particular the Committee noted the overview of the 2018 staff survey verbatim comments. The Committee were reminded that the review of the effectiveness of the Council had recommended actions in regard to hearing more of the staff voice. It was suggested that it would be helpful to bring a presentation to the Council on the recent staff survey and its results.

Action: University Secretary

Appointments Matters

19/14 Recruitment and Selection Process (Pro-Vice-

bring this forward to a future meeting of the Committee closer to the appointment date.

19/16 Membership of the Council (Item 6)

The Committee received a statement of

- i) Peter Milhofer be appointed to the Audit Committee to serve until 31 July 2022.
 - ii) Nigel Richards be appointed to the Audit Committee to serve until 31 July 2022.
 - iii) Sue Woodman stepdown from Audit Committee with effect from 31 July 2019.
 - iv) Dr Paul Preston be re-appointed to the Audit Committee to serve until 31 July 2022.
 - v) Kevin Corrigan be re-appointed to the Audit Committee to serve until 31 July 2022.
 - vi) Luke Holt be re-appointed to the Audit Committee as an ad hoc member to serve until 31 December 2022.
 - vii) One vacancy remained for the Strategy and Finance Committee representative (vice Sherman).
- d) Strategy and Finance Committee
 - i) Simon Pryce to re-appointed to the Strategy and Finance Committee to serve until 31 July 2022.
 - ii) Dr Paul Preston be re-appointed to the Strategy and Finance Committee to serve until 31 July 2022.
 - iii) Helen Gordon be appointed to the Strategy and Finance Committee to serve until 31 July 2020.
 - iv) Tom Beardmore-Gray be appointed to the Strategy and Finance Committee from a date to be determined, until 31 July 2020.
- e) Investments Committee
 - i) Kevin Corrigan be re-appointed to the Investments Committee to serve until 31 July 2022.
 - ii) Simon Pryce be re-appointed to the Investments Committee to serve until 31 July 2022.
 - iii) Dr Paul Preston be re-appointed to the Investments Committee to serve until 31 July 2022.
 - iv) Paul Lewis be re-appointed to the Investments Committee as a co-opted member to serve until 31 July 2022.
- f) Student Experience Committee
 - i) Chris Shaw be appointed to the Student Experience Committee to serve until 31 July 2022.
 - ii) Tom Beardmore-Gray be appointed to the Student Experience Committee to serve until 31 July 2022.
 - iii) Penny Egan be appointed to the Student Experience Committee to serve until 31 July 2022.

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The Chair informed the Committee that the CUC had started a project to update the code with a shorter and sharper set of criteria.

The Committee received a paper from the University Secretary on OfS registration.

The Committee were reminded that the University received its initial registration with the Office for Students on 1 October 2018. To achieve full registration, all HE providers had to meet further conditions by 1 August 2019 (as well as continuing to meet the conditions of initial registration).

It was noted that there were now 357 HE providers registered with the OfS. A further eleven providers had been given specific conditions. All were colleges which provided a mixture of further and higher education provision, and all had to meet the same condition, that was to improve continuation, completion and/or employment rates of their students. OfS required an improvement plan from each for OfS to approve, and to be implemented by a committee chaired by a lay member of the provider's governing body.

It was not publicised by OfS how many HE providers had the next level down from specific conditions, namely enhanced monitoring. Reading had enhanced monitoring in the area of access and participation. A report on this matter would be made to the June meeting of the Strategy and Finance Committee.

Whilst not part of the registration process, all HE providers were obliged to

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19/20 Prevent Monitoring: ADR and risk assessment outcome (Item 9)

The Committee received and noted the Prevent Monitoring: ADR and risk outcome and noted that it had been concluded that the University demonstrated due regard to the duty.

19/21 Dates of meetings in the Session 2019/20

Meetings of the Appointments Committee in the Session 2019-20 had been scheduled for:

Monday 21 October 2019 at 1.30 pm

Tuesday 28 January 2020 at 3.30pm

Tuesday 9 June 2020 at 12.00pm

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Appointments and Governance Committee

19/22 A additional meeting of the Appointments and Governance Committee was held in Committee Room 2, Whiteknights House on Tuesday 24 September 2019 at 9.00 am.

Present:

The President of Council (Dr P.R. Preston) (Chair)
The Vice-Chancellor
Professor Simon Chandler-Wilde

ived from Mrs Woodman.

Recruitment and Selection Process for Pro-Vice-Chancellors

The Committee

The following options were presented for consideration:

Option A: PVC Education and PVC Global Engagement (i.e. a like-for-like replacement)

Whilst there was benefit in continuity and there was no need for further organisational changes, the Board felt that appointing like for like would mean that there was no re-alignment with the new strategy at UEB level and that the student experience work remake ri62 (e)4.19614 Tw 0.002 uw 208 (i)-54 (o)-- (a)54.

Given the University's stated commitment to diversity, the University would welcome applications from interested candidates to undertake the role on either a full or part time/job share basis. The recruitment materials would be assessed through the software tools that the Deans for Diversity and Inclusion had been using elsewhere to pick up any gender bias in language in the documentation.

The Committee approved the following selection panel:

- The President of Council
- The Vice-Chancellor
- Another lay member of Council (usually a Vice-President)
- The Senate representative on Council
- President of RUSU or their delegate

In attendance

- Dr Richard Messer: Chief Strategy Officer and University Secretary
- HR Partner

It was agreed that the University Secretary would write to Mrs Woodman to check that she was content with Option C and would then inform Council of the recommendation.