



Safety Note 68

Cake sales - Food safety advice

Introduction

The University welcomes charity events for good causes. Some of these will involve home baking for cake sales. This Safety Note describes the food safety advice that should be followed by anyone preparing food for one of these events.

Responsibilities and event approval

The safety of charity fund raising events on campus are the responsibility of person running the event. Approval for the event must be obtained in accordance with the procedures set out in Safety Code of Practice 33 Event Management. To notify your event and obtain University approval email event.approval@reading.ac.uk with an outline of the proposed event.

Keep it simple – mistakes are more likely when you are trying to do too much. The Women's Institute (WI) are a good source of information for cake recipes that are simple but delicious - see <http://www.thewi.org.uk>.

Food Allergen Labelling

As a cake baker, you are likely to cook with a number of