Safety Code of Practice 12

version 9.0, February

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1 SUMMARY

This Safety Guide sets out what is required to ensure that portable electrical equipment (i.e. equipment with a plug) used at the University is maintained in a safe condition for use. The aim is to reduce the risk of injury and property damage from faulty electrical equipment. If followed it will ensure compliance with the maintenance requirements of Regulation 4(2) of the Electricity at Work Regulations 1989 (EAW) and The Provision and Use of Work Equipment Regulations (PUWER) 1998.

2 SCOPE

This Safety Guide sets out what managers and staff have to do to prevent, so far as is reasonably practicable, anyone being injured, or property damage, through poorly maintained portable electrical equipment.

3.2 Duties on all staff

4 TYPES OF INSPECTION

4.1 User check

4.2 Formal visual inspection

4.3 In-service inspection and test

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7 FREQUENCY OF INSPECTION AND TESTING

13 FURTHER INFORMATION

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Appendix 2:

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Appendix 5:

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