

FY	Trans.date	Acc(T)	Description	Amount	Type of Cost
FY19/20	09/08/2019	Overseas travel	Return flights for trip to China to visit Capital Normal, NUIST & BIT (* Business Class - see below) - September 2019	£4,200.92	Purchasecard
FY19/20	09/08/2019	Overseas travel	Internal Flights for China Trip - September 2019	£317.80	Purchasecard
FY19/20	18/09/2019	UK subsistence	Hotel Accommodation for the UUK New VC event (15.10.2019)	£180.00	Purchasecard
FY19/20	30/09/2019	UK travel	Loddon Cars (Return Journey to LHR)	£180.00	Invoice
FY19/20	11/10/2019	Overseas travel	Return Flights to visit the University of Reading, Malaysia Campus 1/5 Nov	£3,982.02	Purchasecard
FY19/20	27/10/2019	UK subsistence	Holiday Inn Birm City (04.12.2019)**	£155.10	Purchasecard
FY19/20	29/10/2019	UK travel	Kelly Executive Services (British Museum Annual Trustees Dinner 30.10.2019)	£216.00	Purchasecard
FY19/20	07/11/2019	Hospitality staff only	Lunch with a member of the Alumni Community (07.11.2019)	£19.73	Project Code
FY19/20	08/11/2019	Overseas travel	Visa Costs for trip to China	£360.40	Purchasecard
FY19/20	14/11/2019	UK travel	Train to Leeds for MOAP Dinner 16/17 Dec	£241.00	Purchasecard
FY19/20	15/11/2019	UK subsistence	Hotel Accommodation in Leeds for the MOAP Dinner (16.12.2019)	£96.30	Purchasecard
FY19/20	22/11/2019	Business entertaining	Lunch with Executive Director, Activate Learning (22.11.2019)	£30.10	Project Code
FY19/20	05/12/2019	UK travel	Train from Reading-Birmingham (10.09.2019) UUK Conference	£58.70	Expenses
FY19/20	05/12/2019	UK travel	Train from Reading-London (03.10.2019) BUFDG Conference & Santander Meeting	£49.20	Expenses
FY19/20	05/12/2019	UK travel	Train Reading-London (30.10.2019) British Museum Dinner	£12.00	Expenses
FY19/20	05/12/2019	UK travel	Train Reading-London (15.10.2019) UUK New VC Event	£19.75	Expenses
FY19/20	05/12/2019	UK travel	Train Reading-London (23.07.2019) Chinese Embassy visit for VISA	£12.00	Expenses
FY19/20	11/12/2019	Overseas subsistence			